



Fixability
Professional Solutions

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Waste Management Policy

Fixability Professional Solutions Ltd
34 Green Lane, Walsall, WS2 8JH
Tel 01922 214400 Email Admin@Fixability.net
Web www.Fixability.net

Introduction

Due to the diverse nature of activities undertaken by Fixability Professional Solutions Limited, a wide variety of wastes are produced and collected.

The Company has a duty to ensure that all of these wastes are disposed of responsibly, using approved, registered waste contractors.

This policy sets down the framework for all waste management carried out by Fixability Professional Solutions. Procedures for individual waste types can be obtained from management.

Policy Statement

We maintain a policy of "minimum waste" which is essential to the cost-effective and efficient running of our organisation. There is a legal requirement for all who produce, keep or dispose of waste of any type to comply with the various regulations and the Duty of Care under Environmental Protection legislation.

The Company recognises the importance of meeting these legal requirements and to manage its waste responsibly, reduce the volume of waste sent to landfill and maximise reuse and recycling where possible.

The Company requires all staff and to comply with this Policy to ensure compliance with all waste legislation.

Policy Objectives

The objectives of this policy are:

- To ensure that waste management is performed in accordance with all waste legislative requirements, including the duty of care, and to plan for future legislative changes and to mitigate their effects.
- To minimise waste generation at source and facilitate repair, reuse and recycling over the disposal of wastes, where it is cost effective.
- To promote environmental awareness in order to increase and encourage waste minimisation, reuse and recycling.
- To ensure the safe handling and storage of wastes at all locations
- To promote industry waste management best practice.

Application

This policy applies to all activities undertaken by Fixability Professional Solutions Ltd and its staff

Organisation and Management

All management are accountable for the implementation of this Policy in their respective functions. In particular, this will require them to

- Demonstrate their implementation of the requirements of this Policy
- Ensure that the personnel under their control are competent and provided with adequate support, supervision, information, instruction and training to execute their work without risk to the environment.
- Ensure that all activities for which they are responsible, including head office processes are, where appropriate, formal hazard identification and risk assessment.
- Ensure the implementation of the Company's environmental management system and waste management policy contained within this document.

Every employee is required to:

- Give reasonable care and attention of the environment.
- Co-operate in fulfilling the company's pursuit of continuous environmental and waste management improvement.
- Be familiar with and implement this policy.

Legislation

Environmental Protection Act 1990 (EPA 1990). This is the single most important piece of environmental legislation, and it controls many aspects of how the environment is protected and regulated. The EPA 1990 (amended 1995) provides the main statutory framework in relation to waste.

The legislation describes controlled waste as the waste arising from household, commercial or industrial premises including waste from offices, food handling, shops and other domestic activities.

Fixability Professional Solutions has a Duty of Care to take reasonable measures to prevent the unauthorised deposit, treatment or disposal of waste.

This means the following:

1. Waste must be disposed of correctly
2. We must ensure that a registered carrier collects all waste.
3. Records of waste must be kept

Hazardous Waste

These are the most dangerous wastes as they can cause the greatest environmental damage or are dangerous to human health. If an employee comes into contact with waste of this type during their duties they must contact management before proceeding.

Some common hazardous wastes are listed below:

- Acids
- Pesticides
- Fluorescent Tubes
- Batteries
- Waste Oils
- Leaking Solvents

Other hazardous wastes, such as asbestos and radioactive substances, are subject to their own specific legislation.

Recycling

The company will endeavour to Recycle or compost waste as much is reasonably possible and financially viable.